

# VILLAGE OF SOUTH HOLLAND

## Public Safety Support Services

The Village of South Holland is a thriving community of Faith, Family and Future. The Village boasts a workforce that embodies high ethical standards and responsiveness, with a relentless pursuit of greatness. Individuals joining our workforce are those with a commitment to integrity, professionalism, self-discipline, respect and a servant's heart.

### Public Safety Support Services Officer

#### POSITION SUMMARY:

Under supervision of the Public Safety Support Services Director, the Public Safety Support Services (P.S.S.S.) Officer is a position responsible for assisting, observing and reporting emergency and non-emergency conditions within the Village. This is a civilian, non-sworn, position with no law enforcement authority. P.S.S.S. Officers assist in duties such as directing pedestrian and vehicular traffic, crowd control, first aid, shelter operations, emergency planning, donation management and other duties as required during a disaster or major incident.

#### JOB RESPONSIBILITIES:

- A P.S.S.S. Officers primary purpose and role is to provide response in assistance to the Police Department for traffic control.
- Monitor order at parades, festivals, street fairs, and other special events.
- Act as a liaison between the community and the Police Department during their respective assignment.
- Within the scope of their duties, report conditions of streets, signs, curbs, sidewalks, obstructions of signs, signals, or vision; observe and report conditions conducive to crime or criminal activity; operate radio and telephone equipment.
- Provide support services to other departments, agencies, as assigned.
- Obey and adhere to all safety rules and established work practices

#### POSITION QUALIFICATIONS:

- Eighteen (18) years of age or older
- U.S. citizen
- High school diploma or GED
- Must possess and maintain a valid driver's license
- Applicants must reside within 20 miles of the Village of South Holland to provide a reasonable recall capability.
- All applicants will be subject to a background check to include a driving abstract and criminal history check, and preemployment drug screen

A successful candidate must assist in moving the Village forward through modeling behavior that is consistent with our Good to Great leadership philosophy, and the overall mission and vision as public servants; demonstrate behavior that is consistent with the characteristics of a Servant Leader; have the ability to interact effectively with the public, department leadership, fellow employees and village officials; preserve the integrity of our organization by making decisions that are in the best interests of the organization; and perform all job duties in compliance with the rules and regulations of the Village of South Holland with high ethical standards and behaviors.

#### APPLICATION:

Employment applications are currently available at the Village of South Holland Personnel Services, 16226 Wausau Avenue, South Holland, 9:00am - 5:00pm Monday through Friday. Applications must be returned by Friday, June 10, 2022 at 5:00pm.

THE VILLAGE OF SOUTH HOLLAND IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, RELIGION, AGE OR DISABILITY IN EMPLOYMENT.

