Swimming Pool Submittal Checklist

Swimming pool permit applications require a minimum of 3-5 business days to review. Missing information will delay this process. Please plan accordingly.

Please initial each item confirming the information is included and submitted with the permit application.

___ The permit application is completed, signed and dated

___ The attached plat of survey has ALL of the following indicated on the survey

   ___ All structures are shown on the plat, i.e., house, shed, etc.

   ___ The proposed pool, drawn to scale (please include pool height and width)

   ___ Dimensions from the proposed pool to house

   ___ Dimensions from the proposed pool to rear and side yards

   ___ The location of any recorded easements

   ___ The location of all pool equipment including pumps, filters etc.

   ___ The location of all underground and/or overhead electric lines

   ___ The location and height of existing and/or proposed fence (all fences must be a minimum of 4’ 6” above grade with self-closing, self-latching gates

   ___ The location of existing or proposed receptacles. All receptacles require GFCI protection, In-Use covers and must be at least 6’ from the pool Wall

   ___ Method of grounding/bonding the electric components

       All metal components must be properly grounded

   ___ Material used and burial depth of all electrical conductors

   ___ Pool heaters: Material used and burial depth of gas line

   ___ Pool heaters: Location of copper tracer wire

___ Extension cords are not permitted

___ Contact JULIE (811 or 1-800-892-0123) prior to digging

___ A final inspection is required. Please call 708-210-2915 to schedule the inspection. Allow a minimum of 24 hours for a scheduled inspection

___ Pools may not be used until all inspection have satisfactorily passed

Inground pools location information as above include the following:

___ Complete installation detail including: electric and plumbing

___ Underground plumbing, electrical and pre-pour inspections are required

___ A final passing inspection is required prior to use of the pool